

GO by Spark - How to add translations through files?

With this feature, users are able to create multi-language guest facing communication in one stop as well as have access to a library of translations to corroborate that all data is correctly translated and provide access to CSV importer & exporter.

1 Navigate to your GO Software URL and open translations.

LOCATION	ARRIVAL	DEPARTURE	TEMPLATES	ACTIONS
Miami	--	05:00pm	— Events — Venue Data	☰ 📄 🔒
At Sea	--	--	🔄 Events 🔄 Venue Data	☰ 📄 🔒
San Juan	11:00am	07:00pm	🔄 Events 🔄 Venue Data	☰ 📄 🔒
At Sea	--	--	— Events — Venue Data	☰ 📄 🔒
Nassau	10:00am	04:00pm	— Events — Venue Data	☰ 📄 🔒
Miami	07:00am	--	🔄 Events 🔄 Venue Data	☰ 📄 🔒

2 Click this date field.

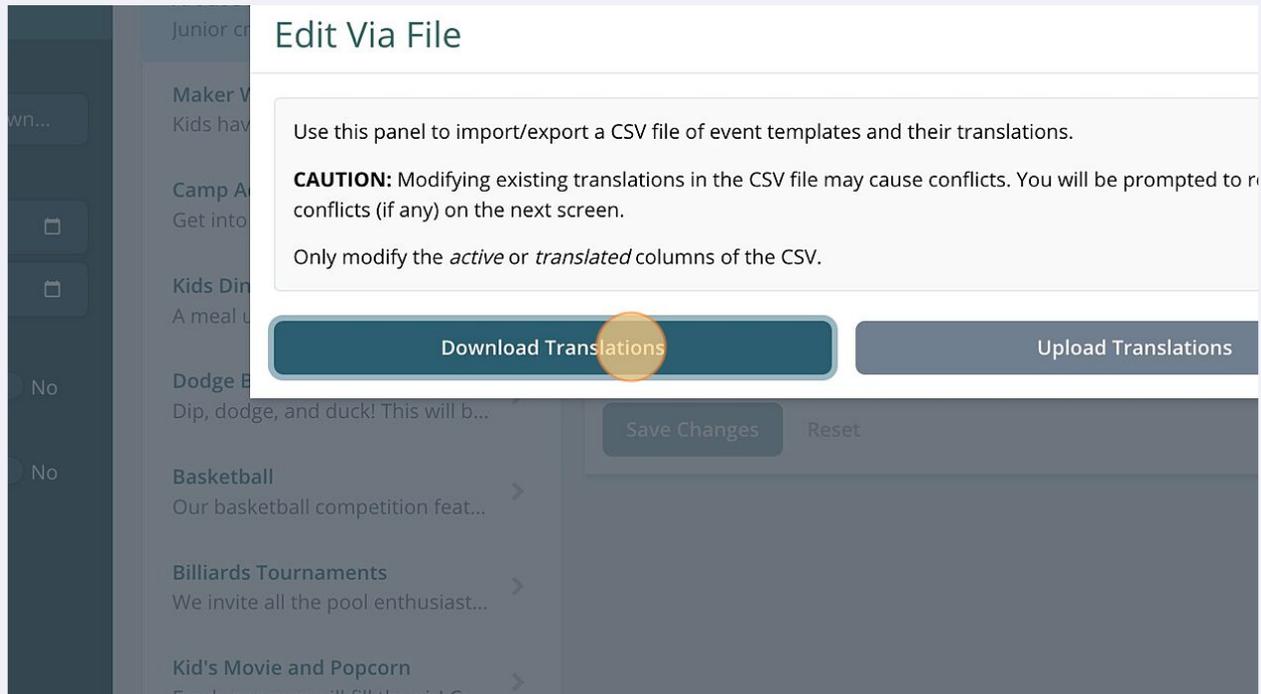
The screenshot shows a filter sidebar on the left and a search results page on the right. The filter sidebar includes sections for LANGUAGE (with 'ITALIAN' selected), CREATED BETWEEN (with a date field set to '02/08/2023'), PUBLISHED (with 'Any' selected), and TRANSLATED (with 'No' selected). The search results page shows a search bar with the text 'No event templates found' and a list of results for 'Art at Sea' with an 'ITALIAN (ITALIANO) (0)' filter. A 'Save Changes' button is visible at the bottom right.

3 Click "Edit Via File" to download translation document with all the Event, Venue, and Content data or to upload a file with updated translations.

The screenshot shows a dashboard with a list of events under the 'Translations' section. The 'Event Library' tab is active, showing a list of events: 'Art at Sea', 'Maker Workshop', 'Camp Adventures', and 'Kids Dinner'. The 'Art at Sea' event is highlighted. A button labeled 'Edit Via File' is visible in the sidebar. The detailed view of the 'Art at Sea' event shows 'No languages shown (check filters)' for both the TITLE and DESCRIPTION sections.

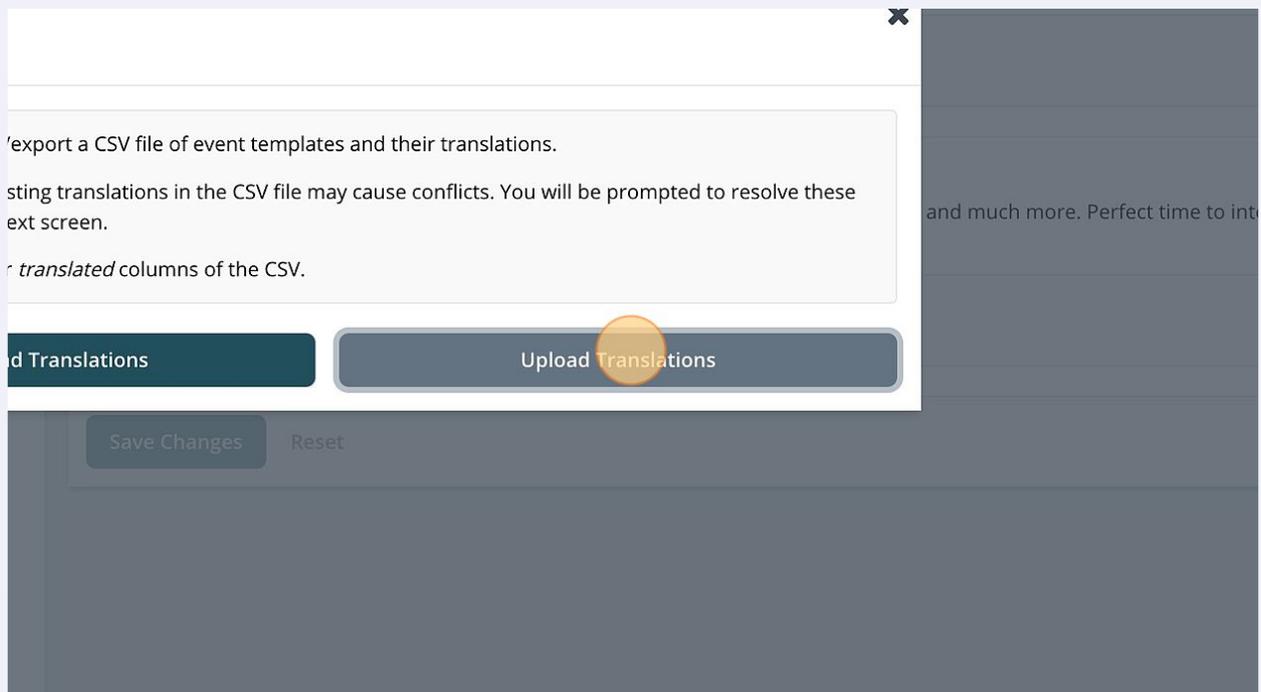
4

After clicking "Download Translations", a CSV will download in your browser and any missing translation fields will populate. Complete accordingly.



5

After the downloaded translations file is completed, click "Upload Translations".





Tip! If there are any conflicts after a CSV is uploaded, the system will alert users in the next screen and confirm changes.